

# 2019-2020 Bayview Secondary School Council

## Minutes

Date: Thursday, June 11, 2020

Time: 7:00 p.m. – 8:30 p.m.

Place: GoToMeeting (access link to follow) – School Council members only

Co-Chairs: Ben Schu, Ed Zhai

### Agenda

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|---|------|
| 1. Welcome  | 7:00 |
| 2. Approve Agenda   | 7:02 |
| 3. Approve Last Minutes   | 7:03 |
| 4. Student Council Report   | 7:05 |
| 5. Teacher Rep Report   | 7:08 |
| 6. Principal Updates  | 7:15 |
| 7. Business   |      |
| a. Year-End Activities (Prom/Graduation/Yearbook/Exams)                                 |      |
| b. School Documents (Diplomas/Report Cards)   | 7:30 |
| c. Summer School / Academic Supports (e-Learning)                                       |      |
| d. School Re-Opening (survey)   |      |
| e. Well-Being/Mental Health (Covid-19, school closure)                                  | 7:45 |
| f. Funding – Healthy Breakfasts/Helping families in need                                | 8:10 |
| g. Treasure Report & Budget Update  | 8:20 |
| 8. Other Business   | 8:25 |
| a. Next Meeting: last meeting. See you all at 1 <sup>st</sup> meeting in September/2020 |      |
| 9. Adjourn  | 8:30 |

Attendance: Administration: Arlene Higgins-Wright, Stacey Sadacharan, Seiji Ishiguro, Brad Clayden

Council: Ben Schu, Ed Law, Karen Wong, Karen Gow, Laleh Marashi, Helen Teng, Lara Joffe, Philip Der, Jennifer Fang, Joanna Yu, Rob Chen, Patton Su, Patricia Kitagawa, Sherry Zhang, Lida Moradkhani, Yan Wang, Tom Zhuang

The call began after Ben and Ed logged into the videocall.

Patton motioned to approve the agenda, Karen Wong seconded agenda.

Helen motioned to approve the last minutes, Patton seconded.

Student council report: No student representative was present. Principal Higgins Wright provided the update. Student council elections to be postponed until the fall. They decided to keep the current council in place until the new school year, to allow campaigning in the fall. Student council uses Instagram to keep connected with the students.

Go-to meeting is the platform used by the Board for certain types of meetings confirmed by Arlene Higgins Wright.

Ben - thanked administration for booking time slots to allow students to come to the school next week for students to pick up or drop off materials (700+ students currently scheduled so far).

Teacher rep: Lara Joffe: mentioned that the new remote teaching situation is challenging but positive. Things are going well for students to keep up and stay engaged.

Principal update: Few updates. One new student since March. 1675 now. Next year we will have some vacancies, no surplus. Spaces will be vacant to fill for new staff for next year.

Timetabling update - timetables will be distributed in the summer.

Next year BSS provided with ELD program to start in September. English Language learners have had disruption to their learning, so they will be caught up to where they need to be to continue their education at the level they need to be. 16 students max, will have extra support in this program in the fall.

Online learning: Technology has been provided to every student who needed technology. Every student with electronic devices for learning can keep them for now. Some students are thriving in this environment. Other students are struggling (platform technology or academic/independent learning capability). Student success team, social workers, mental health nurse, guidance, teachers ... put together to support these students. Some teachers are enjoying the online platform, supporting other teachers who are not as used to it.

#### Questions for Principal:

Ben - do we know of any students/teacher who were impacted by COVID?

Arlene - information is with public health, and this information could not be shared regardless due to privacy.

Ben: will we have enough space for transfers. International students?

Arlene - We will still be closed to transfers - we will take those who are zoned in our catchment. We cannot take others from other catchments. For international students who move into our catchment, they would be eligible to be in our school.

For BSS, we do not house international students that PAY for that programming. For students who come to Canada who may not have status (i.e. Resident, citizenship)... they would be eligible as they will be living in Ontario, but are not paying for school.

Other business:

a. Year-End Activities (Prom/Graduation/Yearbook/Exams)

Prom cancelled;

Graduation postponed to the fall, info will follow (caps and gowns have not been able to be delivered, the companies may not have been operating).

Yearbook has not been delivered, school cannot accept deliveries. School will find a way to get yearbooks to the graduates (yearbook has been completed).

Exams are cancelled and replaced with instructional days instead.

Other questions:

Graduation photos: nothing has been delivered to the school since March. They should have been sent to the home address (per Karen W). Composites of the classes were not delivered.

Best communication channel for students/ teachers right now is email. If there is any academic question reach out to the teacher. For mental health - can reach out to teacher, or alpha Vice Principal in collaboration with guidance and other supports for students. Social workers work for board, so that support will end in June. Other community support is available.

The best way to reach VP? Stacey Sadacharan: there is a process in place, a student success team is available. Student can reach out to the teacher, and the request goes to the alpha VP and guidance counsellor. They would reach out to the parent/guardian to give support. They can make mental health referrals to the social worker with the school. This will end at end of the school year though, until the new school year.

Philip: In Graduation ceremony we usually present scholarships. Will graduating students receive their scholarships this spring or until the actual ceremony?

Arlene - this will be held over for now. Part of the health and safety review is also around the distribution of paper to people.

School documents (Diplomas/Report Cards)- diplomas will come later. Final report cards will be issued. Pick up or distribution will be determined.

Summer school programs: 2 types - a) face to face summer school - or b) eLearning desire to learn (DTL) - recent info to indicate that summer school, face to face will be online. 1) Acceleration course - 1st time or 2) reinforcement or credit recovery - to retake portions of the course to receive credit.

An idea of programming available to fill in the gaps for the kids? Arlene: they are looking at crafting levels of support next year. Focus right now is to wrap it up the school year. Next year teachers are aware that there will be gaps.

Jennifer: clarification on summer school - if face to face, teacher led - will it be reduced time (i.e. Face to face is 9 - 3, would the time be reduced hours?) Also would it be the same elearning like DTL or pre-recorded video, so flexibility to review and do the study)

Arlene - DTL is flexible, with a staff member connected to the course. Info would come in.  
Lara Joffe - confirms that opportunity to have a live lesson, which could be recorded for the session. Ideally students should log in, but if other circumstance they would not miss learning opportunities.

E bulletin is still running weekly.

#### Well-Being/Mental Health (Covid-19, school closure)

School re-opening - a survey was sent out by the board about what this might look like. The survey is on the website and will be on the e-bulletin.

Philip- e-learning materials seems a little easier than usual. Is the work still up to the provincial curriculum?

Arlene - it should be the same, it is just online. Stacey: we are maintaining the integrity of the courses. There are more accommodations with respect to due dates and deadlines - staff recognize that there are other circumstances so it could be more flexibility and accommodation.

The board has also put a lot of support services outlined on the board website. During the summer break resources should be available year round e.g. Kids Help line, community resources, 310 co.

Stacey - they have also gathered information on students who may be struggling, there has been a lot of follow-up to these students to ensure that if support is needed, it is provided.

#### Funding - Healthy Breakfasts/Helping families in need

Arlene's proposal: Due to school closure \$3K collected (is in the budget) appears \$2900- where funds collected, can it be used toward families in need that school is aware of? Can we move about \$400 for a couple of families in need (ex. \$200 allocated per family for 2-3 families resulting in \$400-\$600 allotted)? This would come from the healthy breakfast line item.

Karen W - thinks it would be a good idea, just need to vote on it. Motion to vote it in - Karen Wong motioned, Rob Chen and Karen G seconded. Council all voted in favour.

#### Budget:

Mavis not online. Minutes to be sent to Mavis, she will update on the minutes. Must reconcile if the approved funds have already been spent by the applicable staff, then the money must be paid out to them.

Arlene says it looks like \$6100 left in the budget. She is aware that typically we would use it up per the year. She is awaiting info about carrying funds over.

Staff had requested some items - if the orders went through and hadn't been delivered yet, then we need to account for those items. Jill is doing some wrapping up for end of the year, so it may be less than \$6100. Arlene will update us on what to do.

Jennifer: Typically, the community BBQ would provide funds for the following year - therefore we will likely lose this funding source going forward, around \$6K. This carryover would help address that shortfall.

Question about Grade 11 IB exams - assume postponed to fall. If there is a second wave of COVID, then the Grade 11 will move into university time. Have we heard from the board re: IB?

Lara Joffe - for any students registered for IB exams this May, the board developed IB protocol (across the globe). They will take into consideration of the BSS predictive grades, historical patterns and global patterns to give algorithm to assign a score - for Grade 11 or 12 to calculate a final IB level. IB final score will be issued July 6. If student not happy with the mark, they can request an inquiry of the mark; or they can request to re-write the exam in November. IB are optimistic that November timeframe will not be postponed again.

Jennifer - has the board decided on IB test date for incoming students?

Lara - has not been updated yet, need to look at contingencies and define dates. Will post first part of July.

Copy of the budget presented.

Date for first meeting of the next school year: September 24, 2020 7:00 -8:30 PM

Arlene - wanted to thank the council for the dedication, congratulating those who are graduating/retiring from the council. Thanks to the admin team and Lara, the admin team will be the same as next year.

Ben also thanked the school admin and council members. Looking forward to the next year.

Karen W - felt the teachers and school were great to support and allay anxieties for the students.

Philip also thanked everyone; Lida also thanked the council and admin.